



## WESTERN OKLAHOMA WORKFORCE DEVELOPMENT BOARD

### Executive Committee Special Meeting

07/20/2023 at 2:00 p.m., Weatherford City Hall, Wilkinson Room,  
522 West Rainey Avenue, Weatherford, OK 73096

Members: Mollie Godwin, Mike Hixson, Dennis Luckinbill, Ed Phillips

## Minutes

1. Call Meeting to Order: Dennis Luckinbill, Board Chair-Dennis called the meeting to order at 2:00 p.m.
2. Roll Call: Rebecca Shuyler, WOWDB Executive Director  
Present: Mollie Godwin, Ed Phillips, Dennis Luckinbill, Mike Hixson  
Guests: Rebecca Shuyler, Venita McGuire, Tanya Meritt
3. Discussion and Possible Action: Complaint against Training Provider-Rebecca described the complaint to the group. The State EO Officer has suggested a Board review and decision regarding this complaint, concerning future participation with WOWDB. Venita McGuire, ETPL Coordinator, described the investigation details, conclusion, and decision that students are not provided with a safe and productive work environment. Several participants now in the workplace do not feel they learned enough to be able to perform job tasks for new employers. The instructor has been openly abusive to multiple students in presence of customers. The Training Provider is in direct violation of OSHA safety standards. WOWDB has suspended utilization of training provider pending the final determination of this investigation.  
Ed Phillips made a motion to remove training provider from the Oklahoma State Eligible Training Provider Registry and to terminate both WEX and OJT contracts, any and all existing work experience placed there. Mike Hixson seconded, all voted yes, none voted no, none abstained; motion passed unanimously. Concluding this recommendation, everything will be handed over to the State (Oklahoma Office of Workforce Development) for their determination on the matter.
4. Adjournment- Dennis Luckinbill adjourned the meeting at 2:47 p.m.

The agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act.



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