



WESTERN OKLAHOMA WORKFORCE DEVELOPMENT BOARD

Executive Committee Special Meeting

09/26/2023 at 11:00 a.m., Weatherford City Hall, Wilkinson Room,
522 West Rainey Avenue, Weatherford, OK 73096

Members: Mollie Godwin, Mike Hixson, Dennis Luckinbill, Ed Phillips

Agenda

1. Call Meeting to Order: Dennis Luckinbill, Board Chair
2. Roll Call: Rebecca Shuyler, WOWDB Executive Director
3. Discussion and Possible Action: Minutes from Executive Committee Meeting, 06-21-2023 – Attachment A
4. Discussion and Possible Action: Minutes from Executive Committee Special Meeting 07-20-2023 – Attachment B
5. Discussion and Possible Action: Consent Agenda: Attachment C
 - a. Policy Updates:
 - i. Integration Policy
 - ii. STEM Policy
 - iii. Supportive Services Policy
6. Discussion and Possible Action: Board Attendance Report – Attachment D
7. Discussion and Possible Action: Financial Report, Rebecca Shuyler, WOWDB Executive Director – Attachment E
8. Discussion and Possible Action: PY23 Budget Modification 2- Attachment F
 - a. To include all final planning and carryover numbers
 - b. Received additional DLW from PY22 and Youth from PY22
 - c. To reserve carryover for PY24 1Q
9. Discussion and Possible Action: Approval to continue to transfer 100% of DLW funds to Adult
10. Discussion and Possible Action: Board Staff Report, Rebecca Shuyler, Executive Director

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- a. Board Training Retreat Planning
- b. Workforce Transformation Report and Activities- Discuss - Attachment G
- c. Executive Order-OOWD moved to OESC – Discuss – Attachment H
- d. Discuss DWFS Contract Extension- Performance Projections (compare PY22 to PY23, discuss related budget)
- e. SWB OSO Contract Extension-Completed and Signed
- f. Update on ETPL Concern
- g. American Job Center Updates:
 - i. Woodward office update
 - ii. In the process of moving Altus office
- h. PY21 monitoring by OOWD February 27-March 3, 2023; awaiting final report
- i. Performance:
 - i. Western PY22 Q4 Performance – Attachment I
 - ii. BSR performance-Awaiting negotiation of new performance standards
- j. Sector Strategies: (Healthcare & Manufacturing)
 - i. IPG Update-reorganizing, grant extended; *Bridges out of Poverty, Stabilizing the Workplace*, JCCHAT Wellness Symposium

11. Discussion and Possible Action: EEO report, Venita McGuire, EO Officer

- a. Discussion of Complaint Log - No EO Concerns for Quarter
- b. EEAAP Follow-up, recommended some centers move due to not being ADA compliant-working on this with OSO; Woodward and Altus relocating; Ponca City will be next
- c. Center Certification and Stars Accessibility – Board Staff and OSO preparing to conduct Center Certification

12. Discussion and Possible Action: Possible Executive Session

- a. Training Provider Issue

13. New Business

14. No Action Required: Upcoming Meetings:

- a. Regular Board Meeting –October 19
- b. Executive Committee Meetings- November 15
- c. LEO Meeting-November 2 at Embassy Suites Hotel & Conference Center, Room Boomer A & B, Norman, 8:00 a.m.

15. No Action Required: WOWDB 2024 Meeting Schedule – Next Regular Board Meeting Dates: January 18 (Regular Videoconference Locations), April 18 (Regular

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Videoconference Locations), July 18 (Face to Face), and October 17 (Regular Videoconference Locations)

16. No Action Required: 2023 Executive Committee Meeting Schedule: November 15; 2024 Meeting Dates: March 14, June 20, September 19, and November 17 at Weatherford City Hall, Wilkinson Room, 522 Rainey Ave., Weatherford, OK 73096.

17. No Action Required: Next LEO Consortium Meetings: 8:00 a.m., November 2, 2023 at Embassy Suites Hotel & Conference Center-Room Boomer A & B
a. 2024 Dates to be announced

18. Adjournment

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