



Individual Training Account Prorated Tuition Worksheet

Participant Name _____

Participant ID _____

Training _____

Training Provider (TP) and Location _____

Training Hours Total _____ Training Begin Date _____

Training Hours per Week _____ ITA Begin Date _____

Training Weeks prior to ITA **0.00** Date of Participant Signature on ITA _____

Training Hours prior to Participant Signature on ITA **0** → **0** × **#DIV/0!** = **#DIV/0!**

Cost per Hour = Paid to TP prior Voucher

Training Hours after WIOA Enrollment **0** → **0** × **#DIV/0!** = **#DIV/0!**

Cost Per Hour = Pro-Rated Tuition

Total Tuition Amount _____

Less Pell Grant Awarded _____

Adjusted Tuition Amount **\$0.00** → **\$0.00** / **0** = **#DIV/0!**

Course Hours = Tuition Cost per Hour

Additional Required Training Cost Items from online ETP management system* paid to Training Provider:

Additional Required Training Cost Items Paid to Date:

Additional Required Training Cost Items Unpaid to Date:

Total Required Training Cost Items Paid **\$0.00**

Total Required Training Cost Items Unpaid **\$0.00**

Pro-Rated Tuition + **#DIV/0!**

Allowable ITA Amount **#DIV/0!**

All tuition, fees, cost items paid to ETP to date must be verified by the ETP*, calculated on this form and all documentation uploaded to the online case management system.

*Copy MUST be attached