



WESTERN OKLAHOMA WORKFORCE DEVELOPMENT BOARD

Executive Committee Meeting

09/16/2020 at 11:00 a.m., Weatherford Area Economic Development Foundation Board Room,
522 West Rainey Avenue, Weatherford, OK 73096

Members: Mike Hixson, Dennis Luckinbill, Ed Phillips, Toni Pickle

Agenda

1. Call Meeting to Order - Dennis Luckinbill, Board Chair
2. Roll Call - Christi Porter, WOWDB Executive Director
3. Discussion and Possible Action: Minutes from Executive Committee Special Meeting, June 30, 2020 - Attachment A
4. Discussion and possible action: July 2020 Financials, Rosaland Rathbun, Central Oklahoma Workforce Innovation Board (COWIB) – Attachment B
5. Discussion and possible action: Review WOWDB Board Attendance (review requirements) – Attachment C
6. Discussion and possible action: Consent Agenda – Attachment D
 - a. Up all terms of members for WOWDB
 - b. Policies and Procedures
 - i. Demand Occupations – Attachment D1
7. Discussion and Possible Action: Board Staff report, Christi Porter, Executive Director
 - a. RFP Discussion – October 1 submission date and timeline
 - b. Monitoring Update-USDOL Final Report, Local Monitoring
 - c. OOWD Monitoring Report – Pending response
 - d. Business Service Representative – hired Tylar Thompson and Laura Hammontree
 - e. COVID-19 Response – Reopening Update
 - f. Center (Ponca City, Stillwater, Guymon and Enid) vacancies (Odle Management)
 - g. Board changes - new members – See Attachment E
8. Discussion and possible action: Monitoring Report - Heather Shryock, Monitor, WOWDB
9. Discussion and possible action: Business Services Report - Laura Hammontree, Business Services Representative, WOWDB – Attachment F
10. Discussion and possible action: One Stop Operator Report - Willie Tiller, One Stop Operator
 - a. New Survey
 - b. EEAAP Plans – Update
 - c. Center relocation (Woodward)

The Agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act.



Equal Opportunity Employers/Program. Auxiliary aids and services are available upon request for individuals with disabilities



11. Discussion and possible action: Executive Session – Discuss confidential personnel complaint
12. Discussion and possible action: Executive Committee Meeting Schedule – Next Executive Committee meeting December 16, 2020 at 11:00 a.m., location to be announced.

2021 Executive Committee Meeting Dates: March 17, June 16, September 15, and December 15.

13. Discussion and possible action: Next Board meeting at 9:00 a.m. on October 8, 2020 at videoconference locations. Next Youth Committee meeting via Zoom on Monday, November 2, 2020 at 10:00 a.m.

2021 Regular Board Meeting Dates: January 21 at 9:00 a.m.; April 15 at 11:30 a.m.; July 15 at 9:00 a.m.; and October 14 at 9:00 a.m.

14. Adjournment