



WESTERN OKLAHOMA WORKFORCE DEVELOPMENT BOARD

Executive Committee Meeting

12/18/2019 at 11:00 am Kingfisher, OK, Pioneer Telephone, 205 East Robberts, (405) 375-0374

Members: Mike Hixson, Dennis Luckinbill, Ed Phillips, Toni Pickle

Agenda

1. Call Meeting to Order - Dennis Luckinbill, Board Chair
2. Roll Call - Christi Porter, WOWDB Executive Director
3. Discussion and Possible Action: Minutes from Executive Committee Meeting, September 18, 2019 - Attachment A
4. Discussion and Possible Action: Board Staff report, Christi Porter, Executive Director
 - a. Monitoring Update
 - b. Plans – Local & Regional (#5)
 - c. LEO Consortium Meeting held November 14, 2019 – called all commissioners prior to the meeting
 - d. Called Board Members regarding changes to Bylaws
 - e. Review of WOWDB Insurance Policies
 - i. D&O expiring premium \$1,432; renewal premium \$1,473 12/6/2019 – 12/6/2020
 - ii. Property and General Liability expiring premium \$2,718; renewal premium \$2,245, effective 1/11/2020 – 1/11/2021; may need to make updates to this policy
 - f. RFP – Service Provider and One Stop Operator – Possible designation of Grading Committee –re-RFP by April 2021
 - g. Service Provider issues being addressed
5. Discussion and possible action: Budget Discussion – Attachment B
 - a. Overspent Direct Client dollars
 - b. WiFi for centers (Woodward, Weatherford, Altus, Ponca City, Stillwater, Guymon)
6. Discussion and possible action: Review WOWDB Board Attendance (review requirements) – Attachment C
7. Discussion and possible action: Consent Agenda – Attachment D
 - a. Policies and Procedures
 - i. Center Certification
 - ii. Data Validation
 - b. Local and Regional Plans – <https://wowdb.org/about-us/regional-and-local-plans/>
 - c. Membership Fees - Northwest Oklahoma Alliance \$250 and Southwest Oklahoma Alliance Memberships \$150
8. Discussion and possible action: October 2019 Financials, Rosaland Rathbun, Central Oklahoma Workforce Innovation Board (COWIB) – Attachment E

The Agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act.



Equal Opportunity Employers/Program. Auxiliary aids and services are available upon request for individuals with disabilities



9. Discussion and possible action: New Business that could not have been foreseen prior to the posting of this agenda
10. Discussion and possible action: WOWDB 2020 Meeting Schedules – Regular Board Meeting Dates 2020: January 16, April 16, July 16, October 8
11. Discussion and possible action: Executive Committee Meeting Schedule – Executive Committee Meeting Dates 2020: March 18, June 17, September 16, December 16 at 11:00 a.m., Pioneer Telephone, 205 East Robberts, Kingfisher, OK
12. Discussion and possible action: Next Board Meeting January 16, 2020, 9:00 a.m., Videoconference
13. Adjournment

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