



WESTERN OKLAHOMA WORKFORCE DEVELOPMENT BOARD

Consortium Special Meeting Agenda
11/14/2019 at 7:30 AM, Embassy Suites Hotel, Norman, Room Oklahoma "A"

1. Call Meeting to Order – CJ Rose, CLEO
2. Compliance with Open Meetings Act: Declaration of quorum – CJ Rose, CLEO

The Agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act.

3. Roll Call - Christi Porter, WOWDB Executive Director
4. Discussion and possible action: Minutes from LEO Consortium Meeting July 31, 2019, See Attachment A
5. Discussion and possible action: Chairman's Report, Dennis Luckinbill
6. Discussion and possible action: Board Staff report, Christi Porter, Executive Director
 - a. Website - <https://WOWDB.org>
 - b. WOWDB Meetings
 - i. Regular Meeting October 10, 2019
 - ii. Next Regular Meeting January 16, 2020
 - iii. See agendas and approved minutes at <https://wowdb.org/meetings/board-meetings/>
 - iv. Face to face WOWDB board meeting April 16, 2020 at 11:30 a.m. at Stafford Air and Space Museum in Weatherford; PSO/AEP providing lunch
 - v. New location for Guymon WOWDB Meeting: Guymon Public Library and Arts Center
 - c. Executive Committee
 - i. Special Meeting August 14, 2019
 - ii. Regular Meeting September 19, 2019
 - iii. Next Regular Meeting at Kingfisher December 18, 2019
 - iv. See agendas and minutes at <https://wowdb.org/meetings/executive-committee-meetings/>
 - d. Revised Budget
 - e. Moved all Dislocated Worker funds to Adult
 - f. Monitor Hired - Heather Shryock
 - g. New Specialty Center- Burns Flat (Western Technology Center)
 - h. Contract Extension - One Stop Operator (OSO) and Service Provider
 - i. Center Certification – Weatherford 100% compliant; others in progress
 - j. Monitoring Updates-OOWD May 11-15, 2020; awaiting final monitor report from USDOL
 - k. Demand Occupations – updated policy and list can be viewed at <https://wowdb.org/wp-content/uploads/2019/10/Demand-Occupations-Policy-and-1-Attachment-approved-10.10.19.pdf>
 - l. Bylaws - Alternative Designee, Executive Committee will review absences of Board members - can be viewed at <https://wowdb.org/about-us/bylaws/>
 - m. Sector Strategy – Focus on Healthcare and Manufacturing
 - n. Youth Committee – Focus on Business Services and Outreach
 - o. Regional and Local Plans can be viewed at <https://wowdb.org/about-us/regional-and-local-plans/>

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7. Discussion and possible action: Financial Report, Rosaland Rathbun, Controller, COWIB – Attachment B
 - a. Year-End financials
 - b. Other/current financials

8. Discussion and possible action: One Stop Operator Report: Tara Goldman, One Stop Operator, Odle Management
 - a. Traffic Counts
 - b. Survey Numbers
 - c. Business Contacts
 - d. Transitional Fairs
 - e. Rapid Response
 - f. Equal Opportunity (EO) Complaints
 - g. System Issues and Resolutions

9. Discussion and possible action: Service Provider and Business Services Report, Hattie Wales, Operations Manager, Odle Management
 - a. Adult/DLW/Youth
 - b. Number served
 - c. Number sent to school
 - d. Work Experience/On the Job Training participants
 - e. Recruitment Efforts/Business Contacts
 - f. Partners/Joint Efforts
 - g. Other Services Received

10. Discussion and possible action: Next LEO Consortium Meeting to be scheduled in conjunction with the 2020 ACCO Summer Safety Conference

11. Adjournment

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Equal Opportunity Employers/Program. Auxiliary aids and services are available upon request for individuals with disabilities

