



## WESTERN OKLAHOMA WORKFORCE DEVELOPMENT BOARD

### Executive Committee Meeting

03/20/2019 at 11:00 am Kingfisher, OK, Pioneer Telephone, 205 East Robberts, 405-375-0374

#### Agenda

1. **Call Meeting to Order** - Dennis Luckinbill, Board Chair
2. **Roll Call** - Christi Porter, WOWDB Executive Director
3. **Discussion and Possible Action** - Board Staff report, Christi Porter, Executive Director
  - a. USDOL Monitoring OOWD sent response – **See Attachment # 1**
  - b. State Monitoring for PY17 Sent response 3.8.2019 – **See Attachment # 2**
  - c. Policies continuing to be updated working with OOWD on a couple that we need Technical Assistance
  - d. Ponca City office is moved to first floor
  - e. Progress on \$1 M carry over funds available until June 30, 2018
4. **Discussion and Possible Action** – One Stop Operator Report - Yolanda Creswell, One Stop Operator, 580-748-0768, [creswell.yolanda@odle.com](mailto:creswell.yolanda@odle.com)
  - a. Signage
  - b. \$3,000.00 funding for Workforce Event
  - c. Update on system/partners
5. **Discussion and Possible Action** - Fiscal Agent report, COWIB, the new fiscal agent – effective July 1, 2018. February Financials– **See Attachment # 3**
6. **Consent Agenda** - policies updated
  - a. Policies
    - i. Adult/DLW Policy **See Attachment #4**
    - ii. Program Note Policy **See Attachment #5**
    - iii. Youth Policy **See Attachment #6**
    - iv. Public Relations and Communications Policy **See Attachment #7**
    - v. Stem Occupations Policy **See Attachment #8**
7. **Discussion and Possible Action** – Placing a Title 1 staff at Northwest Technology Center, Alva, OK. Designating Alva, OK as a new “specialized center” for the WOWDA. Update/Modify all plans and other documents/records as mandated by OOWD and USDOL.
8. **Discussion and Possible Action** - Service Provider report - Operations Manager, Hattie Wales
9. **Discussion and Possible Action - Discussion and Possible Action** – New Business that could not have been foreseen prior to the posting of this agenda
10. **Discussion and Possible Action** - Executive Committee Meeting Schedule-- Executive Meeting 06/19/2019 at 11:00 am Kingfisher, OK, Pioneer Telephone, 205 East Robberts, 405-375-0374
11. **Discussion and Possible Action** - Next Board Meeting April 18, 2019, 11:30 am, Face-to-Face Meeting, Weatherford, OK, Southwestern Oklahoma State University Business Enterprise Center, 1121 North 7<sup>th</sup> Street.
12. **Adjournment**

The Agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act.